

## Terrence Higgins Trust The HIV and sexual health charity for life

# **Volunteer Role Description**

## Volunteer Ambassador

Terrence Higgins Trust is committed to achieving a good volunteering experience for all of our volunteers. We believe in equal opportunities and welcome applications to volunteer from all. We particularly welcome applications from our service users and those who have benefited from our services. Where Criminal Disclosures are required, we will review all cases on an individual basis and a criminal record will not necessarily be a bar to volunteering with us.

### Introduction to Role:

As a Volunteer Ambassador, you'll support our work by fundraising with your friends, colleagues, family, local LGBT+ venues, networks and businesses.

This is a vital role as it helps us to reach new supporters and, if you're unable to fundraise, you can still help by giving us your time or inspiring others to support our work .

We'll provide you with ongoing support, including exciting and inspiring fundraising ideas and volunteering opportunities.

## The type of fundraising activities you could be involved with:

- Fundraising once or twice a year with your friends, colleagues, family and online or offline communities/networks.
- Taking part, or recruiting a team, to take part in a running or walking event like our 2023 Ribbon Walks in London, Glasgow and Brighton.
- Organising a fundraising event
- Holding a bucket collection at a local supermarket, theatre or train station.

## The type of volunteering activities you could be involved with:

- Joining us at a Terrence Higgins Trust event such as The Auction at Christie's.
- Managing a bucket collection with a small team of volunteers.
- Helping at a cheering station at an event like the TCS London Marathon 2023.
- Inspiring others like your local LGBT+ venue, networks and businesses to fundraise and support our work.
- Sharing details of our work on your social media.
- Introducing us to new supporters such as your employer or social group.
- Attending an event and giving a short thank you talk about our work or thanking our supporters face to face.
- Inspire others to take an HIV test as part of National Testing Week.

• Assisting us with researching potential new supporters and, with our support, approaching them to engage them with our work.

## Desirable Skills / Experience Sought:

- Passion for fundraising and inspiring others to fundraise.
- A basic understanding of the issues relating to HIV and AIDS, or willingness to learn.
- Commitment to representing us in a positive and constructive way.

#### **Benefits**:

- Recognition of your fundraising achievements.
- Access to the Fundraising Ambassador Facebook group.
- Invites to team catch-ups on Zoom with guest speakers from Terrence Higgins Trust.
- Support and supervision from a dedicated Volunteer Manager.
- Updates on the work of the charity and the impact your fundraising is making.
- References given subject to Terrence Higgins Trust policy.
- Opportunity to develop and update skills and gain new experiences.
- Great experience for anyone hoping to start a career in the charity sector.

**Commitment:** Can be flexible around your personal, family and work commitments.

**Location:** Home or local community. (please note we are currently only recruiting in London, Glasgow and Brighton.)

#### Core Activities, all volunteers will be expected to:

- Promote and adhere to Terrence Higgins Trust's Equal Opportunities Policy, Confidentiality Policy and Volunteer Code of Conduct
- Promote and maintain health and safety regulations, practices and conditions
- Be responsible for the security of buildings and their contents and the charity's resources
- Complete all necessary paperwork and provide basic monitoring data as required

- Take part in group support sessions and supervision as required for the role
- Attend team meetings (optional) and undertake training as appropriate

Geographical Area: Within local community

When Required: ASAP

**Training & Support:** Core induction training and one-to-one support provided.

Restrictions (e.g. Age, Gender, Sexuality, HIV Status, Access): Must be 18 years or over

**Registration Process:** Informal telephone interview, application form, one character reference and completing online training.

#### Is a Criminal Record Check required?: No

### For Further Information Contact: Martin Harris

Community Engagement Manager Terrence Higgins Trust <u>Martin.Harris@tht.org.uk</u>

Website: www.tht.org.uk

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