**VOLUNTEER APPLICATION FORM**

**Private and Confidential**

Westminster Abbey is committed to equal opportunities for all, be they worshippers, visitors, staff or volunteers. In declaring a commitment to the promotion of equality of opportunity, the Abbey welcomes applications for volunteering opportunities from all sections of the community irrespective of age, disability, gender, marital or civil partner status, race, nationality or ethnic origins, religion or belief, sex and sexual orientation.

*As this form may be photocopied, please type or write clearly in black ink using block capitals for names.*

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| **YOUR DETAILS** |  |
| **Reference Number**  **prefixed by VOL** | VOL014 |

|  |  |
| --- | --- |
| **Surname** |  |
|  |  |
| **Title (Mr/Mrs/Ms/Miss etc)** |  |
|  |  |
| **Other Names** |  |
|  |  |
| **Address** |  |
|  |  |
| **Telephone** |  |
|  |  |
| **e-mail** |  |

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| **List which volunteer roles you are interested in applying for at Westminster Abbey? (can list more than one)**  ***Abbey Guide, Engagement Volunteer, School Learning Volunteer*** |

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| **What do you hope to get out of volunteering at Westminster Abbey?** |

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| **What skills, experience, interests and abilities would you bring to this role?**  ***Link this to the Person Specification*** |

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| **What is your likely availability for volunteering?**  **Please state number of days and times (e.g. 10 am – 2 pm on Tuesdays)** |

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| **Which date would you be able to attend a recruitment day 14, 23 November or either?**  ***14 November session will run between 3pm – 5pm, 23 November will run between 10am – 12pm*** |

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| **Signature** | **Date** |

After completion, please return this form by email to: [volunteers@westminster-abbey.org](mailto:volunteers@westminster-abbey.org). If you are unable to submit your application by email, this can be posted to: Human Resources Department, Chapter Office, Westminster Abbey, 20 Dean’s Yard, London, SW1P 3PA. However, applicants are forewarned that contact with the Abbey will typically be by email.

**Please note**

Thank you for your interest in becoming a Volunteer at Westminster Abbey.

We will only contact those selected to attend recruitment days held at the Abbey.

If you are selected for a volunteer role, we will ask you to provide the names of two referees, who we will need to contact for references. Everyone selected for a volunteer role at Westminster Abbey is also required to have a criminal records check.

If not selected to attend the recruitment day, your details may be kept on file for up to six months in case other volunteer opportunities become available and then deleted or destroyed.

In accordance with Data Protection Regulations, this form will be used in the recruitment process and may be disclosed to those who need to see it. Your signature on this form indicates your agreement for your data to be processed in accordance with current regulations, including GDPR.